

Scholar's Portal Project.

- [Scholar's Portal Project.](#)
- [Project Summary](#)
- - [General Information](#)
 - [Objective](#)
 - [Project Description](#)
 - [Business Need / Problem](#)
 - [Project Methodology](#)
 - - [Scholar's Portal Phases](#)
 - [Organization](#)
- [Deliverables](#)
- [Project Files and Documents](#)
- [Project Activities](#)
- - [Action Items/ Issues](#)
 - [Meeting Notes](#)
- [Project Team](#)
- [Project and Team Communications](#)

Project Summary

General Information

Project Title:	The Scholar's Portal Project	Project ID:	ITS7052
Completion Date:	31 December 2012	Strategic Alignment:	Research Competitiveness (ITS), Re-invent the Library (Libraries), Develop A Fluid Infrastructure (Libraries)
Sponsoring Organization:	The Libraries, Information Technology Services	Sponsors:	Carol Mandel, Dean of the Libraries; Marilyn McMillan, CITO
Project Manager:	Gary Shawver	Document Version:	1.0

Objective

To enable researchers at NYU's Global Network University to discover, use and share digital content with [fluidity](#) and functionality in a [seamlessly](#) and [transparently](#) integrated environment by 31 December 2012.

Project Description

The Libraries and Information Technology Services (ITS) seek to enhance the ability of its researchers to use digital resources in innovative and productive ways that enhance NYU's global standing as a research university.

Business Need / Problem

Recent studies by the Libraries of exemplary NYU faculty show that faculty in all disciplines do research and collaborate with colleagues in an online environment characterized by ease of use, a sense of immediacy, global reach, and continual improvement. The Libraries' tools for finding, accessing, and using digital content are not currently adequate. Faculty and graduate student are increasingly dissatisfied with this situation. The Research Portal project will attempt to re-imagine how these tasks can be done and

provide innovative solutions to the current and future research requirements of top-tier NYU research faculty and their collaborators, other NYU faculty, graduate students, and undergraduates.

Project Methodology

This project will employ an iterative process of user needs analysis, evaluation of systems against those needs, integration of systems meeting user needs into the Scholar's Portal environment, development or acquisition of systems and tools where needs cannot be met by existing systems, and a return to assessment of how well existing systems meet user needs. This is a multi-year project that will run in phases, as specified below.

Scholar's Portal Phases

Phase 1 (2007-11 - 2009-01-16) Scoping and Analysis, Functional Requirements, Reference Architecture, Implementation Plan

[SP1 Fall 2007](#)

[SP1 Spring 2008](#)

[SP1 Summer 2008](#)

[SP1 Fall 2008](#)

Phase 2 (2009-01-17 - 2010-01-16)

[SP2 Spring 2009](#)

[SP2 Summer 2009](#)

[SP2 Fall 2009](#)

Phase 3 (2010-01-17 - 2011-10-16)

SP3 Spring 2010

SP3 Summer 2010

SP3 Fall 2010

Phase 4 2011-01-17 - 2012-01-16

SP4 Spring 2011

SP4 Summer 2011

SP4 Fall 2011

[Phase 5](#) 2011-01-17 - 2012-01-16

SP5 Spring 2012

SP5 Summer 2012

SP5 Fall 2012

The work of the project will be done by teams, with each team having a specific focus and a team lead. Current structure is as below:

Organization

[Project Manager](#)

Function: Manages project, coordinates work of analysis teams, reports to the Project Steering Committee.

[Functional Requirements Analysis Team](#) (FRAT)

Function: Gathers and documents functional requirements.

[Technologies Review Team](#) (TRT)

Function: Reviews available technologies that may be used, including those already deployed at NYU. Considers issues surrounding integration, scalability, customizability, etc.

[Systems and Tools Review Team](#) (STRT)

Function: Reviews existing implementations of systems and tools, including commercially available products as well as tools and portals developed by other institutions, that provide parts of the required functionality and that can be readily adopted.

[User Research Team](#) (URT)

Function: Conducts interviews, usability studies, and otherwise elicits requirements from identified user representatives, starting by analyzing the base of information already gathered in the KPL and University of Minnesota studies. Begins to establish grounds for assessment and feedback.

Deliverables

Deliverable	Estimated Date	Responsible Individual(s)
Project plan for Phase 1 approved by Steering Committee (SC)	February 27 21, 2007	Gary Shawver
Initial user requirements for RP published in Confluence	February 15, 2008	Jennifer Vinopal
TRT posts all the studies it has done of technologies in Confluence	April 15, 2008	Joe Pawletko
STRT posts all the studies it has done of existing implementations of systems and tools in Confluence	July 9, 2008	Nadaleen Tempelman-Kluit
Initial function requirements for User and Group Profiles for RP go to SC for review	November 15, 2008	Brian Hoffman
Project plan for next phase(s) of RP approved by SC	December 15, 2008	Gary Shawver
Research Portal Reference Architecture	15 January 2009	Joe Pawletko
Implementation Plan for services in scope	15 January 2009	Joe Pawletko
Phase 1 assessment submitted to SC	16 January 2009	Gary Shawver

Project Files and Documents

Files relating to the project as a whole will be stored on this level. When at all possible, files will be in Wiki format. Files relating only to project phases will be stored in the sites for that phase.

[Overall Project Charter](#)

Project Activities

Action Items/ Issues

[Define how action items and issues will be managed for the project. (e.g., link to JIRA)]

Meeting Notes

[post meeting notes here. order 1st by meeting type then chronological]

Project Team

Team Member	Role	Email
Lucinda Covert-Vail, Libraries	Steering Committee Chair	lcv@nyu.edu
David Ackerman, ITS	Steering Committee Member	david@nyu.edu
Roddy Austin, Libraries	Steering Committee Member	roddy.austin@nyu.edu
Gary Shawver, ITS	Steering Committee Member, Project Manager, FRAT Member	shawver@nyu.edu
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Michael Stoller, Libraries	Steering Committee Member	michael.stoller@nyu.edu
Brian J Hoffman, Libraries	Functional Requirements Analysis Team (FRAT) Lead	brianjhoffman@nyu.edu
Joseph Pawletko, Libraries	Technologies Review Team Lead (TRT)	jgp@nyu.edu

Nadaleen Tempelman-Kluit, Libraries	Systems and Tools Review Team (STRT) Lead	ntk2@nyu.edu
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Amit Snyderman, ITS	TRT Member	amit@nyu.edu
Scot Dalton, Libraries	TRT Member	scot.dalton@nyu.edu

Project and Team Communications

Name	Vehicle/ Format	Frequency	Audience
\Steering Committee meeting Meetings		monthly	[Steering Committee + Project Manager]
Project Manager/ Steering Committee Chair	meeting	monthly	SC Chair + Project Manager
[Team Leads Meeting]	\meeting	bi-weekly	[Team Leads + Project Manager]